

R. GREGG REEP, Mayor
COUNCIL MEMBER
CHANEL HOOPER
MEMORY BURKS-FRAZER
DOROTHY C. HENDERSON

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JANICE NELSON, City Clerk
COUNCIL MEMBER
JOEL TOLEFREE
EMILY MOSELEY
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MINUTES OF THE REGULAR WARREN CITY COUNCIL MEETING

June 9, 2025

5:30 p.m.

OPENING PRAYER: Opening prayer was led by Mayor Reep.

PLEDGE OF ALLEGIANCE: Mayor Reep led the Council and audience in the Pledge of Allegiance.

CALL TO ORDER: Mayor Gregg Reep called the meeting to order. The meeting was held in the Council Chambers of the Municipal Building.

ROLL CALL: On a roll call by City Clerk Janice Nelson, the following Council Members were present: Ward 1- Council Members Chanel Hooper, Ward 2-Council Members Emily Moseley and Memory Burks-Frazer, Ward 3- Council Members Dorothy Henderson and Council Member Latanza Atkins. Absent – Council Member Tolefree.

Minutes of May, 2025, regular City Council Meeting: On a motion made by Council Member Henderson and a second by Council Member Moseley, the Council voted 5-0 to approve the minutes of May 12, 2025. Yes votes – Council Members Henderson, Burks-Frazer, Moseley, Atkins and Hooper. Nay-None. Absent- Council Member Tolefree. Motion carried.

City Clerk's Report

Financial Statement: City Clerk Janice Nelson provided the Financial Report to the City Council Members for review. On a motion made by Council Member Henderson and a second by Council Member Atkins, the Council voted 5-0 to approve the financial statement as presented by the City Clerk. Yes votes – Council Members Henderson, Burks-Frazer, Moseley, Hooper and Atkins. Nay – none. Absent – Council Member Tolefree. Motion carried. Mayor Reep made several comments about the city finances remaining tight.

City Sales and Use Tax: The report on the City Sales and Use Tax received since the tax was passed was presented to the Council for their information. The city received \$88,945.27 for the month of May 2025.

County Sales and Use Tax: A report on the city's portion of the County Sales and Use Tax received since the tax was passed was presented to the Council for their information. The city's portion received from the County for May was \$60,950.32.

District Court Clerk's Report: The District Court Clerk's written report for the month of May 2025 was presented to the Council.

Mayor's Report:

1. **Update on Industrial Prospects:** Ski Blu Carbon anticipates being open within the next few months with about 25 new jobs to be filled. The Industrial property that is being purchased by the BCEDC and being leased by the city is scheduled to be finalized soon. There is also a company that is still looking at the Griggs property as well which if it comes to fruition would be a larger project than Blue Ski Carbon. The Weyerhaeuser project located inside Drew County will be having a groundbreaking on June 18, 2025. All Council Members are invited to attend.
2. **Grant Update:** The city has found a possible grant for the Cultural Center. It is an 80/20 match with the match being done with community cash and/or in-kind donations which the city may be able to get some help with. The city is also looking into a grant for the city pool of about \$150,000.00 for next year. Mayor Reep stated that he was also looking into street grants as well.
3. **Personnel Policy Update:** Has been completed as approved and waiting on copies to be made. Mayor Reep referred any additional personnel policy changes back to the Ways and Means Committee for review.

Council Member Recognize: none

Signed In or Called:

1. Mrs. Janice Rochell came forward with concerns about the area around the city pool needing to be mowed and cleaned up so that the property is presentable for the summer.

Administrative and Standing Committee Reports

- A. **Police Chief** – Shaun Hildreth: Police Chief Shaun Hildreth’s monthly report for May 2025 was presented to the Council. Chief Hildreth stated that his department was still actively looking to hire additional police officers. Chief Hildreth stated that the Flock cameras are scheduled to be up and running in late June.
- B. **Police Committee**: Council Member Burks-Frazer, Chairperson: No meeting.
- C. **Fire Chief** – Chuck Moore: Chief Moore gave his monthly May 2025 report to the Council.
- D. **Fire Committee** – Council Member Tolefree, Chairman. No meeting.
- E. **Sanitation Manager**: Rob Johnson gave his monthly report for the sanitation department for the month of May 2025. Mr. Johnson stated that the sanitation department was still in need of a CDL driver and one part-time thrower. Mr. Johnson stated the new garbage cans were still scheduled to be delivered in late September.
- F. **Sanitation Committee**: Chairperson-Council Member Atkins: No meeting.

Mayor Reep asked the Sanitation Committee to meet before the next Council meeting to review updates on the changes for the sanitation department.

G. **Building Official**: Mr. Rob Johnson

- 1. **Monthly Report**- The monthly report for May 2025 was presented to the Council.
- 2. **New Property Clean-up Complaints**: Mr. Johnson stated that he had spoken to the new owner of #2 & #3 Railroad about the cleanup. The owner is bringing the city a letter of intent to clean the property so the city will be working with him on this.
- 3. **Condemnation List**: Mr. Johnson stated that some work had been done on the four properties, but none were up to code as of this time. The city is holding off issuing citations in an effort to get the work completed.

H. **Street Foreman**: Monty Hearnberger.

- 1. **Monthly Report**- Mr. Hearnberger presented the monthly report for May 2025.

I. **Street Committee** – Council Member Moseley, Chairperson:

- 1. **Guidelines for Dedication of Streets**: Still in committee.

2. **Speed Bump on N. Wright St.:** Council Member Moseley motioned to place two speed bumps on Wright St.; Council Member Atkins seconded. The Council voted 5-0 to place two speed bumps on Wright St. Yes votes-Council Member Moseley, Atkins, Burks-Frazer, Henderson and Hooper. Nay – none. Absent – Council Member Tolefree. Motion carried.
3. **Street Drainage Improvement on the Corner of Kelly & Bragg St.:** Reviewing options.
4. **New Road to Ouachita Hardwood Flooring:** Still in Committee.

J. **Parks & Recreation -Director: Kyle Wagon:** The Parks & Recreation report for May 2025 was presented to the Council. Mr. Wagon stated that the city pool would be opening on Wednesday June 11, 2025, and that the chairs and tables that had been ordered for the city rental facilities had been delivered. Mr. Wagon also stated that the Shooting Range was back to a full schedule Wednesday-Sunday, 1:00 pm to 5:00 pm.

K. **Community and Economic Development Committee – Council Member-Chairman Hooper:** No meeting.

1. **Main St. Property (Old Bryant Lot):** Nothing currently.
2. **New City Flag Purchases:** Still in Committee.
3. **Ordinance # 972 Amending Ordinance #740 (Tiny Houses):** Still in Committee.
4. **Ordinance #970 (Food Trucks):** Still in Committee.

L. **Ways and Means Committee-Council Member-Chairman Henderson:** Chairperson Henderson.

1. **New Revenue for Safety:** Remains on agenda.
2. **2025 Employee Raises:** Remains on agenda.
3. **Tenure Bonus:** Council Member Henderson motioned to approve the 2025 bonuses as presented, Council Member Atkins seconded. After discussion some discussion with Mayor Reep, Alderman Henderson withdrew her motion along along with Member Atkins withdrawing her second for this matter to be referred back to the Ways Means Committee for review. Still in Committee.
4. **Personnel Committee:** Will review the personnel policy for subjects that are silent and need to be addressed now and for future reference.

Reports and Business Boards and Commissions:

A. **Parks and Recreation Commission – Brooke Harris, Chairman:** No meeting.

B. Planning Commission – Jennifer Rodriguez, Chairperson: No meeting.

C. Aviation Commission – Joe Hank Wharton, Chairman:

1. Minutes of Monthly Meeting: No meeting.

D. Water and Sewer Commission: Mr. Boyce Hamlet, Chairman: The minutes for the Water and Sewer Commission meeting on April 17, 2025, along with the financial statement and balance sheet were presented to the Council.

E. Warren Housing Authority Commission: Mr. Hugh Quimby, Chairman. No meeting.

F. Warren Cultural Center: Council Member Burks-Frazer-Chairman: The monthly report for May 2025 was presented to the Council.

Unfinished Business:

A. None.

New Business:

- 1. Resolution for a Grant: Resolution A-703:** Mayor Reep read aloud Resolution A-703, A Resolution Authorizing the Mayor of the City of Warren, Arkansas to Apply for a Grant on Behalf of the City of Warren. Council Member Henderson motioned to adopt Resolution A-703; Council Member Hooper seconded. The Council voted 5-0 to adopt Resolution A-703. Yes votes – Council members Henderson, Hooper, Moseley, Atkins and Burks-Frazer. Nay – none. Absent – Council Member Tolefree. Motion carried. This is a grant for the Cultural Center.
- 2. Permission to Sell Sanitation Equipment:** Mr. Johnson is seeking permission from Council to sell the following sanitation equipment:
 - 1. 2010 Vermeer Chipper/Item #72357**
 - 2. Bobcat 743-B Serial Number #509321197**
 - 3. 2006 Chevrolet Side Loader/Item # 10283**
 - 4. 2015 Mack Side Loader/Item 01540**

Council Member Henderson motioned to allow the sale of the above-mentioned sanitation equipment: Council Member Burks-Frazer seconded. The Council voted 5-0 to allow the sale of the equipment. Yes votes – Council Members Henderson, Burks-Frazer, Atkins, Moseley and Hooper. Nay – none. Absent – Council Member Tolefree. Motion carried.

3. **Permission to Sell Street Equipment:** Mr. Hearnberger is seeking permission from Council to sell a piece of street equipment:

1. **2026 Dodge Ram/Item # 33660**

Council Member Henderson motioned to approve the sale of the above-mentioned Street equipment: Council Member Burks-Frazer seconded. The Council voted 5-0 to allow the sale of street equipment. Yes votes-Council Members Henderson, Burks-Frazer, Atkins, Moseley and Hooper. Nay – none. Absent – Council Member Tolefree. Motion carried.

Announcements:

1. Arkansas Municipal League Annual Convention (June 18-20, 2025).
2. Bradley County Pink Tomato Festival June 13-14, 2025.
3. The Municipal Building will be closed June 19, 2025, in observance of Juneteenth. There will be no garbage pick-up on this day.

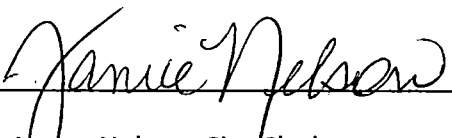
Pay Bills for May: Council Member Henderson motioned to pay the May 2025 bills; Council Member Hooper seconded. The Council voted 5-0 to pay the May 2025 bills. Yes votes – Council Members Henderson, Moseley, Burks-Frazer, Hooper and Atkins. Nay – none. Absent – Council Member Tolefree. Motion carried.

Set Meeting for July 2025: The July agenda meeting will be held on Thursday, July 10, 2025, at 7:00 a.m. and the Council Meeting will be held on July 14, 2025, at 5:30 p.m. in the Municipal Building Council Chamber.

Adjourn: Mayor Reep adjourned meeting.


Mayor R. Gregg Reep

ATTEST:


Janice Nelson, City Clerk